

Catechist/Mentor Request Form

For supplies, copies, audiovisual materials, a request to use the church, **a request form must be filled out** and left in the RE office. Please be sure to give all the information requested. *We prefer a week before class*, but will take requests up to **a day before class**. Requests will be honored in the order they are received.

It is not possible to provide materials or reserve the Church on the day of class.

Print Name: _____

Date Needed: _____ Room Number: _____

Grade: _____ *Day:* _____ *Class Time:* _____

_____ copies _____ supplies _____ church
(check which of the above you are requesting.)

Request: (please be specific) indicate # needed of copies/supplies.

Signature: _____